

Main Street Project Governance Team

April 24, 2014 3:00pm - 4:00pm

Jesse Maine Conference Room

Meeting Notes

Attendees: Mayor Lundberg (COS), Marilee Woodrow (COS), Mike Dubick (LTD), Doris Towery (LTD), Gino Grimaldi (COS), Ron Kilcoyne (LTD), and Frannie Brindle (ODOT). Staff: Tom Boyatt (COS), David Reesor (COS), Tonja Kling (COS), and John Evans (LTD).

I. Review new Main-McVay Transit Study SAC Applications and consider further committee appointments.

Group discussed the five new SAC applications received. The GT approved the new applications and were ok with the SAC number of 19 members. David Reesor will send out a congratulations e-mail today to the members selected. He is also going to send out a "Thank You" to the business owners that applied to be on the committee due to the large time commitment during their working day.

II. Discuss Main-McVay Transit Study project naming conventions and provide direction to staff

GT discussed the concerns using the word "Improvements" versus "Feasibility" in the name. The name for this project will be: Main-McVay Transit Study.

III. Review updated Main-McVay Transit Study project schedule

A draft Main-McVay Transit Study Schedule was provided. The GT discussed the aggressiveness of the schedule and how this schedule will work with the other Main Street project currently in progress. The SAC will provide a high level of analysis and submit their findings to the GT.

There was initial concern that there would not be any public input in the SAC meetings. Staff noted that the SAC meetings will be work session type meetings and be open to the public. All information on the SAC meetings will be posted on the web. Information from the SAC will go to the City Council and the LTD Board and the public will have a chance to comment then. The GT noted that this would work well.

IV. Next Steps

Staff would like to change the GT meeting from the last Thursday of the month to the first week of the month so it will align with the SAC meetings. Doris suggested not meeting on the first Thursday of the month due to her calendar restrictions. It was agreed that the meeting will be the first week, not on Thursday and will be from 4:00pm to 5:00pm. A new invite will be sent to the team.

May Meeting: Review, discuss and provide staff direction for the Preliminary Drafts of the Problem Statement: Purpose and Need, Goals and Objectives document; and Evaluation Criteria.