



## Main-McVay Transit Study

### Governance Team

### AGENDA

Thursday, December 17, 2015

Library Meeting Room - Springfield City Hall

**3:00 - 4:00 p.m.**

1. Welcome and Agenda Review
2. Project Overview and Revised Phase 2 Scope
3. Follow Up and Next Steps

The facility used for this meeting is wheelchair accessible. If you require any special physical or language accommodations, including alternative formats of printed materials, please contact LTD's Administration office as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please call 541-682-6100 (voice) or 7-1-1 (TTY, through Oregon Relay, for persons with hearing impairments).

## Main-McVay Transit Project Process Outline

<b>Process Step</b>	<b>Schedule</b>
1. GT meeting to approve scope and give go ahead	12/17/15
2. Inform Stakeholders	
a. Community Outreach Plan	
i. Reengage stakeholders with the process	
ii. Effectively reach business and property owners	
iii. Inform broader community	
3. Develop and Refine Design Options	
4. GT Review / Feedback on Design Options (1-2 meetings)	
a. Pre public outreach	
b. Toss out what can't be lived with ( <u>eliminating</u> rather than <u>choosing</u> )	
5. Project Team Refine Design Options	
6. Community: Review / Feedback on Design Options	
a. Community-wide communication	
b. Business & Property Owners with Potential Effects	
i. Contact via Mail, Door-to-door – (LTD, City, Consultants); Mayor / Councilor Woodrow meetings with select business / property owners, as needed	
c. Broader Community Open House	
i. Broad invitation for those not directly impacted to engage in process. Two opportunities on same day (7AM and 7PM), follow up with Tom S, Emma	
7. Design Solutions – <b>First iteration</b> (high level)	
a. Focused meetings with business and property owners to determine solutions for avoiding or minimizing impacts (touch each of the impacted properties/people)	
b. Design Solutions Workshop - Project Team, LTD construction group, City engineering and project staff determine solutions based on all reviews and feedback	
c. GT Review design solutions – provide feedback /direction	
8. Design Refinement and Evaluation	3/18/16
9. Select Preferred Solutions	4/04/16
a. GT Review refined design options, updated evaluation, trade-off analysis and make preliminary determination	
b. Project Team make necessary revisions	
c. Community Outreach: Review / Feedback on preliminary determination	
i. Community-wide communication	
ii. Business & Property Owners with Potential Effects	
iii. Broader Community Open House	
d. Design Solutions – <b>Second iteration</b> (more focused)	
i. Focused meetings with specific business and property owners to determine solutions for avoiding or minimizing impacts	
ii. Design Solutions Workshop	
1. Project Team, LTD capital projects & City engineering/project teams	
2. Determine solutions based on all reviews and feedback	
3. GT Review design solutions – provide feedback /direction	
e. GT Select single Locally Preferred Solution (LPS) and recommendation to proceed to NEPA	
f. Springfield City Council review GT recommendation, make LPS decision	
g. LTD Board review GT recommendation, SCC decision and make Board LPS decision	8/17/16
h. Metropolitan Policy Committee adopts LPS	9/01/16